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ASSETS AND INFRASTRUCTURE
MONTGOMERY COUNTY COURTHOUSE • PO BOX 311
NORRISTOWN, PA 19404-0311
610-278-3029
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TOM BONNER
DIRECTOR
DAVID B. CLIFFORD
PARKS ADMINISTRATOR

Professional Photography Session Permit

Thank you for your interest in having a photography session at Pottsgrove Manor! Photography sessions by a professional photographer cost **$50** for up to two hours. This fee is to be paid in advance, at the time of registration.

- This fee is non-refundable, no matter what the weather or site conditions.
- This fee and permit does not guarantee exclusive access to any part of the facility.
- This fee and permit does not guarantee an exclusive time frame, other activities may be taking place in the facility at the time of your session.

Requirements

- The physical site (including plants) may not be altered in any way during the photo shoot.
- Any temporary props/scenery brought on site for the shoot must be completely removed at the end of site. All trash/debris must be removed.
- **Photo sessions limited to the hours the site is staffed (Tue.-Fri., 8:30 AM-4:30 PM, Sat. 9:30 AM-4:00 PM, Sun. 12:30 PM-4:30 PM).**
- Parking on site is limited.
- No photographs may be taken in the historic buildings.

Alcoholic Beverages

- There are NO ALCOHOLIC BEVERAGES allowed in this or any County historic site
- If you have any with you, keep them in the vehicle and do not consume them while you are on the grounds.

Name _____ Photography Date _____

Address _____ Time arriving at Site _____

City _____ Zip _____ Phone _____

Photographer _____ # people _____

Purpose of Photo shoot (ie…family portrait, wedding photos, etc) _____

This agreement between _____hereinafter called the permittee and the Montgomery County Parks, Trails, and Historic Sites Division is as follows: Whereas the permittee does hereby remise, release and forever discharge Montgomery County, its servants, agents, successors and assigns from any and all liability of any nature and/or any and all actions and cause of action, suit, debts, dues, accounts, bonds, covenants, contracts, agreements, judgments, claims and demands of whatsoever nature in law of inequity arising from or due to the use of a Montgomery County property. The permittee also agrees to indemnify, defend and hold harmless the Parks, Trails, and Historic Sites Division, the County of Montgomery, its agents, employees, servants, successors and assigns from any and all claims and losses accruing or resulting to any person, firms or corporations in connection with the usage of the above listed premises. I have read and will be responsible for ensuring that the Division procedures, rules and regulations will be followed.

By signing below, I am indicating that I have read the above and will abide by these and other applicable *Parks, Trails, and Historic Sites Division* regulations.
Signature _____ Date _____

Pottsgrove Manor • 100 West King Street • Pottstown, PA 19464 • Phone: 610-326-4014 • Fax: 610-326-9618
Email: PottsgroveManor@montcopa.org • Web: www.montcopa.org/pottsgrovemanor

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FOR OFFICE USE ONLY:
Staff Signature _____ fee paid _____ method _____ date _____